

# Constable Burton and Finghall Parish Council

Minutes for the Annual Meeting of the Parish Council on 11th May 2026 at 7.00pm in Constable Burton Reading Rooms

Present: Cllrs Smith, Gelder, Beniams, Jason Wainwright (NYC, Hambleton & Richmondshire Resilience & Emergency Team Support), 4 members of public

1. Welcome by the Chairman. Cllr Smith welcomes all.
2. Apologies and reasons for absence. Cllr Dalton (holiday), Cllr Hale (holiday).
3. Election of Officers. It was resolved for the Chairman to remain as Cllr Smith, decision about Vice Chair to be made at the August meeting when all Councillors in attendance.
4. Financial report.
  - Adoption of the accounts for year ending 31<sup>st</sup> March 2026. Bank reconciliation and annual accounts distributed to all Cllrs. It was resolved to adopt the accounts for 25/26.
  - External audit – approval of Annual Governance Statement 25/26. Cllrs resolved to accept and sign this document.
  - Appointment of Internal Auditor. Margaret Goldie to be retained as the internal auditor, the cost will be £30.
  - Summary of accounts 25/26:
    - Incoming
    - Precept £10,000
    - VAT reclaim £375
    - Outgoing
    - Website £400
    - Wages & admin (YLCA membership, wages & PAYE, audit, hall hire, training) £5250
    - Insurance £400
    - Projects (VAS & Emergency supplies) £4050
    - Park inspections & defib supplies £850
  - Discussion about future projects. Completion of bench at Constable Burton. Cllr Beniams suggests that Barden may benefit from a bench and litter bin, clerk to agenda in August.
5. Parish Council documents annual review. It was resolved to adopt the Financial Standing Orders. A few policies still required: Rules about Recording meetings, Data Protection, Records Management & Complaints procedure, clerk will work on these and forward draft to Cllrs.
6. Appointment of two Parish Council YLCA representatives. Clerk & Cllr Gelder appointed.
7. Time and location of meetings for the following year.
  - 17<sup>th</sup> August
  - 9<sup>th</sup> November
  - 8<sup>th</sup> February
  - 10<sup>th</sup> May

Meeting closed: 7.15pm