

Constable Burton and Finghall Parish Council

Agenda for Annual General Meeting of the Parish Council on 22nd May at 7.30pm to be held in the Chapel in Finghall.

THE CLERK WOULD EMPHASISE THAT ALL PARISH MEETINGS ARE OPEN TO ALL AND EVERYONE IS WELCOME.

1) *Welcome.*

Chairman Howard welcomed all to the AGM meeting of 2023

2) *Declaration of interests "To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.*

No declarations of interest

3) *Minutes of the last meeting "To resolve that the minutes of the annual meeting of the Council held on the 9th May 2022 have been circulated to members have been signed as a correct record."*

The minutes were agreed, Prop: Clr Irwin

Sec: Clr Smith

4) *Apologies for absence*

All present

5) *Election of Chairman*

Clr Cutter prop Clr Smith

Sec: Clr Allinson

6) *Election of Vice Chairman*

Clr Allinson prop: Clr Smith

Sec: Clr Cutter

7) *Review and adoption of standing orders*

Accepted

Prop Clr Allinson

Sec: Clr Cutter

8) *Review and adoption of the Code of Conduct (updated by North Yorks Council)*

Accepted

Prop: Clr Irwin

Sec Clr Cutter

9) Asset Register review

Query about lawn mowers and their use/longevity, to be investigated.

Accepted

Prop : Clr Irwin
Sec: Clr Allinson

10) Confirmation of insurance

Assets all insured with Zurich Insurance.

Accepted

Prop: Clr Allinson
Sec: Clr Cutter

11) Review of membership of Yorkshire Local Councils Association

Accepted

Prop: Clr Allinson
Sec: Clr Cutter

Full list of training course to be circulated to Pc's.

12) Review and adoption of complaints procedure

Accepted

Prop: Clr Cutter
Sec: Clr Allinson

13) Review and adoption of the Freedom of Information Policy.

Accepted.

Parish Councillors also to have a separate email for their parish council work.
All to set up a gmail account (free) and let clerk know what it is.

Prop: Clr Allinson
Sec: Clr Irwin

14) Review of clerk wage and hours

Wage of £1000 per annum to stay the same.

Prop: Clr Cutter
Sec: Clr Irwin

15) Years accounts – agar- (annual governance and accountability audit)

Accounts circulated and on website.

Accepted.

Prop: Clr Allinson
Sec: Clr Irwin

16) Precept. Basic Budget set. Need more information on defibrillators and their maintenance, other assets needing to be maintained or replaced. Put on agenda for next ordinary meeting to be prepared for the precept request

from North Yorks Council. Poss increase of £1000 – needs further discussion with more information.

17) Time and place of the next years meetings.

August 21st 2023	Reading Rooms C/B
Nov 27th 2023	Finghall
Feb 19th 2024	Reading Rooms C/B
May 13th 2024	Finghall

Close of meeting. 8.01